**5th Meeting of the 50th SRC**

**Date: Friday, October 13th 2023**

**Location: Holy Cross House, Room 5**

1. **Call to Order**

Elizabeth Namit, the Chair of the SRC called the meeting to order on October 13th , at 3:35pm

1. **Land Acknowledgement**

St. Thomas University Students’ Union recognizes and respectfully acknowledges that it carries out its work on the traditional unceded territories of the Wolastoqiyik, and Mi’kmaq peoples. This territory is covered by the “Treaties of Peace and Friendship” which these nations first signed with the British Crown in 1726. The treaties did not deal with the surrender of territories, but in fact recognized Mi’kmaq and Wolastoqiyik titles and established the rules for what was to be an ongoing relationship between nations. STUSU members and staff pay respect to the elders, past and present, and descendants of this land.

1. **Roll call**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Position | Name | Present | Regrets | Absent |
| President | Stevie DeMerchant |  |  |  |
| Vice President Administration | Ahmik Burneo |  |  |  |
| Vice President Education | Emily Boucher |  |  |  |
| Vice President Student Life | Isabella Baralt |  |  |  |
| Indigenous Representative | Tanner J Augustine |  |  |  |
| International Student Representative | Ana Lucía Pavón |  |  |  |
| At Large Representatives (2) | Lauren Hayes |  |  |  |
| Off campus Representatives (2) | Emma Craib  Taylor Armstrong |  |  |  |
| Sexuality & Gender Diversity Representative | Emmanuelle Jackson |  |  |  |
| First Year Representative | - |  |  |  |
| Harrington Representative | - |  |  |  |
| Vanier Representative | - |  |  |  |
| Holy Cross Representative | - |  |  |  |
| Social Inclusion Representative | Colby Beers |  |  |  |
| Grad Class President | - |  |  |  |

Quorum has been met 8/11 members.

1. **Review of the Minutes.**

**[4.1.] BIRT** the Board approve the minutes of the 4th Meeting of the 50th SRC as presented.

**Moved by:** President

**Seconded by:** VP Administration

**Motion** CARRIES

1. **Review of Agenda**

**[5.1] BIRT** the Board adopt the agenda as presented.

**Moved by:** VP Administration

**Seconded by:** VP Student Life

**Motion** CARRIES

1. **Unfinished Business.**

No unfinished business.

1. **Executive Reports.**

*Executives provided verbal report followed by a written one.*

* 1. **President report – Stevie DeMerchant**

Meetings

* National Indigenous Advocacy Committee Meeting: NIAC has been completing bi-weekly, online meetings to ensure our team is prepared and ready for the upcoming CASA advocacy week. This week, we began the meeting with updates from the chairs, leading to a rundown of what advocacy week looks like, what to expect and ending with a Q&A.
* Canadian Alliance of Student Associations Board Meeting: This bi-weekly meeting began with an awesome presentation from the ‘New Majority,’ a non-partisan, non-profit organization that mobilizes youth and first-time voters. The reminder of the meeting was updates from each board members and ending with a chat about the first draft of the advocacy week document.

Miscellaneous

* New Brunswick Student Alliance Advocacy Week Training: This training outlined what advocacy week is, how our student volunteers fit into it along with providing them tools to ensure they are set up for success. The board had the chance to present an overview of each policy that will be in the advocacy document, political climate presentation along with an awesome presentation from the past STUSU president where her and I completed a mock meeting to show the students what to expect and how to present to stakeholders.
* Help Desk Hour: My weekly help desk hour is held on Tuesday from 11-12. This week I had a few students stop by to ask general questions.
* Picked up community food smart bags: On Thursday, I picked up the 14-community food smart bags that our students ordered for this month. Very excited to see that our students are utilizing those services.
* Looked over a few emergency bursary applications.

**7.2. Vice President Administration report – Ahmik Burneo**

* I held my regular office hours at the help desk.
* I had my regular executive meeting this week.
* I kept in touch with the CRO to provide support in the organization of the new elections. She had some questions regarding some processes, and I provided clarification.
* A student emailed me as they were having issues with their student benefits accounts. I put them in contact with one of our administrators of Campus Trust to solve the issue.
* I’ve kept in touch with the director of communications regarding the website updates.

**7.3. Vice President Education report – Emily Boucher (Presented by Stevie)**

* NBSA Advocacy Week: NBSA Executive Director and I have been busy preparing the Advocacy Document, sending off the invitations to stakeholders, writing the letter from the Chair, and conducting the training for the volunteers
* Wrote my senate report for the upcoming senate meeting.
* Held my office hours at the help desk
* Held the UNBSU x STUSU Pizza and Policy with David Coon at the library. There was a great turnout, and I am super happy with how it went.

**7.4. Vice President Student Life report – Isabella Baralt**

* This week we delivered 14 community food smart bags.
* Received 1 emergency bursary application.
* I held my office hours on the help desk on Wednesday.
* Had conversations with Carrie regarding the winter warm up and how we can help the international office on the organization of the event.
* I have been working with the activities coordinator and director of communications to plan STU Go Talent and all the promotional material.
* I have been working with the CRO to set up their help desk office hours during the election period.

1. **Employee Updates.**
   1. General Manager Report:

* I have been working on year end for last year which is wrapping up next week so that will be submitted to the accounted and we will have some statements around the end of November.
* Cooperate fillings that I have to file for our cooperation status, that is being worked on.
* Just a reminder that OPT outs for health plans are today. Moving off that, I had a meeting last week with the MED now people, MED now is an online pharmacy that is going to be like an addition to what we have our health plans. It is at no extra cost, it will be a service that is available, they have already launched a few schools in the trust, maybe a month ago we are one of the last schools to get launched and that is going to happen next week, I think around the 18th.
* I deposited our first semester fees,
* Also, there will be an email going out soon, for the utilization meeting for the campus trust, which is the consults from campus trust come in around October/ November just to give us an update on what has been happening with the plan this year. This is tentatively happening November 13th-17th.
* I did my second or third help desk shift, Tuesdays from 12-2pm

1. **Representative Reports.** 
   1. **International student rep report**

* This week I had a few meetings, the first meeting was with Carrie and Dr farouki discussing international exchange, we were talking about what we can do to get more exchange students and how we can take more STU students abroad and what kind of countries interest people here.
* We also talked about our event Global Connections Challenge that will be taking place in November and he was just giving me extra ideas and he might drop by.
* We were also discussing the multicultural fair, that is by STUISA and what we can do to incorporate more stuff on that, and he was just giving us some feedback on what he thought.
* I had a meeting with the STUSU director of communications and STUISA public relations officer, and we are going to do advertising from both sides both the international office, STUISA and STUSU be advertising the event.
* I also contacted Eric Moffatt the director of athletics so that they could help out as well at the event and to have a bit of athletic involvement. I haven’t had a response yet; I am still waiting on that.
  1. **Indigenous Rep Report:**
* Everything for the Indigenous craft fair is now set in stone, we just must advertise it. I am kind of lost on where I officially ask for the university and other groups for advertisement. We personally have been advertising through our contacts just fine.

**President:** when it comes to advertising you can always tag the STUSU page on Facebook or on Instagram and we can share it, but also for the university communications Jeffery Carleton is always willing to share updates and especially with the student updates that come out. and we can post it and the STU page the communications can share it.

**Indigenous Rep:** think we were going to do that, all the social stuff is up to Jenna now so I will probably speak to her on Tuesday.

1. **New Business.**
   1. **Budget Update – September: VP Administration**

Thank you so much chair, I shared with you in your emails the supporting document for the budget update. I will just explain how you can read the budget, there are three lines on the right side, the first one is pretty much the repetition of what is on the main one between the previous board and the current board we budgeted for this year so we take the same line next to it then start how much has been spent for the year then how much we have left. The biggest in terms of communication was the business cards for the executive team, we also have the SRC general 67 ish dollars we spent it was the first time that we met we bought cupcakes for you guys, then we have a budget for conferences, we have spent over 3000 dollars however a lot of that is for a campus trust conference that took place in June, and so the campus trust event is paid completely by Campus trust and therefore we are just waiting to receive the reimbursement on their end. As of now it reflects the amount of money we have. Then we have spent on activities, academic assistant throughout the summer, emergency bursaries as we have heard multiple times from Isabella throughout the SRC meetings. Welcome week especially is a big one, however welcome week is also paid between sponsor’s so that is still waiting for us to receive those sponsorships. Finally, the club and societies funding, so far, we’ve given 101 so we still have money left for clubs and societies.

* 1. **Fall By-Election: President**

As most of you may know, we just received email today about the fall by-election, within the bylaws, the STUSU fall by-election is to be done before the first Friday of October, but due to some personal circumstances of the CRO it did have to be pushed. I am just bringing it to SRC to ensure clarity and transparency, I wanted to get a vote here that if our team is okay with the election timeline that is set out right now. Nominations opened yesterday and we are looking to have we are looking to have the election completed by October 27th, voting will be completed, and people be elected on that day. I just wanted to bring a vote on who is in support of having the election from Oct 12-Oct 27.

**Raised Motion:** For STUSU fall by-election to take place from Oct 12-Oct 27

**Moved:** President

**Seconded:** VP Administration

**Motion** Carries

1. **Questions, Announcements & Notices**
   1. **SRC Retreat**

**VP Student Life:** I know that I talked about this last week, but we have an SRC Retreat that we plan, we have budget, and we have a couple documents and things to go through but then we can have fun. It is usually during reading week but this year a chunk of the students of the SRC that are going on the experimental learning trip, so we are going to move it, I wanted everyone’s feedback on doing it the weekend after reading week. The weekend of Nov 18. Just think about it and I will send out a doodle poll. It is not mandatory at all.

**President:** During this event we go through bylaws, political climate, services the STUSU offers, and what to know to be an effective leader, and any questions you might have about the union, it really nice time to get to know the people you work with.

**International Student Rep:** Is it also like this, such as recording and chair

**President:** Really it is us getting in room together and very casual, maybe having presentations, there are no Roberts rules

**International Rep:** Where will it be?

**President:** It will be off campus, we will go somewhere

**Indigenous rep:** Where will it be, just because I will be gone that week after, so I could drive to the retreat area on the way back.

**VP Student Life:** We aren’t sure yet, we are still checking budget and transportation and things like that, but we will make sure you all have the information.

**At Large Rep:** I was just wondering booking these days off work wise, should I book of the Saturday and Sunday?

**VP Student Life:** Just Saturday. I will send you guys an email with all the details.

1. **Adjournment.**

**[12.1.] BIRT** the meeting of the SRC adjourned at 4:00pm

**Moved by:** VP Administration

**Seconded by:** President

**Motion** CARRIES

**Submission:**

The minutes were respectfully submitted to the Vice-President of Administration on Sunday October 15th at 11:45am

**Alyssa Ivany**

Recording Secretary

STUSU Student Representative Council