**9th Meeting of the 49th SRC**

**Date: November 27, 2022**

**Location: Virtual via Zoom**

1. **Call to Order**

Ahmik Burneo, the Chair of the SRC called the meeting to order on November 27, 2022, at 3:02pm.

1. **Land Acknowledgement**

St. Thomas University Students’ Union recognizes and respectfully acknowledges that it carries out its work on the traditional unceded territories of the Wolastoqiyik, and Mi’kmaq peoples. This territory is covered by the “Treaties of Peace and Friendship” which these nations first signed with the British Crown in 1726. The treaties did not deal with the surrender of territories, but in fact recognized Mi’kmaq and Wolastoqiyik titles and established the rules for what was to be an ongoing relationship between nations. STUSU members and staff pay respect to the elders, past and present, and descendants of this land.

1. **Roll call**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Position | Name | Present | Regrets | Absent |
| President | Alex Nguyen |  |  |  |
| Vice President Administration | Minahil Fatima |  |  |  |
| Vice President Education | Julia Evans |  |  |  |
| Vice President Student Life | Anahi Alvarez |  |  |  |
| Indigenous Representative | Stevie DeMerchant |  |  |  |
| International Student Representative | Khanh Hoang |  |  |  |
| At Large Representatives (2) | Lauren Hayes  Chloe York |  |  |  |
| Off campus Representatives | - |  |  |  |
| Sexuality & Gender Diversity Representative | - |  |  |  |
| First Year Representative | - |  |  |  |
| Harrington Representative | - |  |  |  |
| Vanier Representative | Jakob Didychuk |  |  |  |
| Holy Cross Representative | - |  |  |  |
| Social Inclusion Representative | - |  |  |  |
| Grad Class President | Madison LeBlanc |  |  |  |

Quorum has been met with 8/9 members.

1. **Review of the Minutes.**

**[4.1.] BIRT** the Board approve the minutes of the 8th Meeting of the SRC as presented.

**Moved by:** VP Administration

**Seconded by:** VP Student Life

**Motion:** Carries

1. **Review of Agenda**

**[5.1] BIRT** the Board amend the agenda to add agenda item 10.1. under New Business - Advocacy Meeting with the STU Senior Admin (President).

**Moved by:** President

**Seconded by:** VP Admin

**Motion:** Carries

**[5.2] BIRT** the Board adopt the agenda as presented.

**Moved by:** VP Admin

**Seconded by**: President

**Motion:** Carries

1. **Unfinished Business.**

No unfinished business.

1. **Executive Reports.**

*Executives provided verbal report followed by a written one.*

**7.1. President report - Alex Nguyen**

Meetings

SEC Weekly meeting

* The exec team has our weekly meeting to have progress update and check-ins.

NBSA Executive meeting

* The NBSA execs have bi-weekly meeting to discuss progress report from the home office staff and check-ins in preparation for Advocacy week.

NBSA Advocacy week training

* I presented the Advocacy week training along with the ED & Chair to student delegation from Mount Allision, UNB SJ and STU.

NBSA Advocacy week meetings

* The NBSA Advocacy week took place for the week of Nov. 14-18 with the attendance of NBSA Board of Directors from three Students’ Union and student delegations. Th Advocacy Document contains 7 policies surrounding: EDI, Mental Health, Sexual Violence, Housing, University Funding, Financial Aid & International Student Tuition
* The meetings with stakeholders are as follows:

MLA Coon & MLA Mitton

UNB SJ Administration team

Federation of NB Faculty Association

Fredericton Chambers of Commerce

Deputy Mayor & Post-Secondary relations Committee

MP Atwin

* We still have a couple of meetings left next week with STU Administration and PETL.

Meeting w/ Cassidy, LGBTQIA2S+ Wellness Coordinator

* I met w/ Cassidy to update on the Chose Name Policy.

Campus Trust Utilization report meeting

* Julia, Tina, and I attended the Utilization report meeting w/ Paul from PBAS.
* Overall, our plans are back on track and are well used by students as one of the most popular plans in the Trust.

Miscellaneous

SRC Retreat

* The SRC has the annual retreat at the Delta on Nov. 7.
* The councillors received training and presentations from the executive team along with our guest speaker Sydona from NBSA.
* The SRC also participated in team-building exercise, councillors initiative planning exercise and first brainstorm session for Strategic planning.
* The STUSU treated the SRC and our staffs to a lunch at the hotel as our way to say thank you for your dedication.

CASA Bid for Policy & Strategy Conference 2023 w/ UNBSU

* UNBSU and I worked on a presentation document to submit a bid to host the annual CASA Policy & Strategic Conference next June here in Fredericton.
* STU will be the on-campus residence for delegates and the conference will be hosted at the Wu Centre if elected.

Crisis Communication Manual w/ Director of Communications

* Rei and I started working on the crisis communication plan for STUSU.

Policy format update

* I updated all 8 policy (operational and external) format with amendment records added into the policies.

Winter carnival will be held on January 11 and 12.

**7.2. Vice President Administration report - Minahil Fatima**

**Meetings**

* I had my JDH Office Hour - Monday from 2 to 3
* The Finance Committee met to discuss a funding application.
* I had my weekly SEC meeting to touch base with my fellow executives.

**Projects and Initiatives**

Campus Trust

* A few students emailed me asking about some prescription coverages for Campus Trust, so I helped them out with that.
* I also reached out to Crystal Baker and got a student in touch with her so they could work out some issues.

**Clubs & Societies**

* In my last report, I mentioned that I was in contact with SUW to schedule an executive training. They did not get back to me so there is a pause on that.
* Finance Committee met to discuss a funding application for STUISA. We are still discussing it so I will let you at the next meeting what we decide.
* Alex and Anahi told me about the dates for the Winter Carnival that will happen in January so I sent out a google Form to all the clubs and societies so they could register for the Winter Clubs and Societies Fair.
* Philosophy Society, whose funding application was approved the week before last got back to me with their e-transfer information, so I conveyed that to Tina.

**Miscellaneous**

* Two weeks ago, I had reached out to Tina regarding November's Budget Update and given her the date of the meeting when I would present it. I reached out again a couple of days ago, but I did not receive an answer so I will be presenting the Budget Update next week.
* A student reached out to me with a Bus Pass concern, and I forwarded it to VPSL Anahi.

**7.3. Vice President Education report - Julia Evans**

**The past two weeks have been** **predominantly focused on external advocacy as NBSA and CASA advocacy week were back-to-back.**

**NBSA: Advocacy Week**

* We have been finalizing meetings with our key provincial stakeholders to discuss our advocacy document. Some of these stakeholders include: University administrations, the Minister of Housing, the Minister of Post-Secondary Education Training and Labour, and the Fredericton Chamber of Commerce.

**CASA: Advocacy Week**

* This past week, Indigenous Representative Stevie and I were in Ottawa advocating federal policy to key stakeholders like Ministers, MPs, and Senators on Parliament Hill. I took led specifically on mental health advocacy and funding and the need to streamline co-op and work integrated learning opportunities for international students.

**SEC Meeting:**

* We had our weekly executive meeting.

**Projects and Initiatives**

**MLA Mondays**

* Our advocacy at all levels (institutional, provincial, and federal) is guided this year by the value of bringing advocacy closer to students. As such, we have been fostering a relationship with MLA David Coon. We have been in contact with MLA Coon and accordingly, we brought the MLA Monday initiative to campus this year and each session will be centered around an advocacy concern highlighted by students (for ex: sustainability and affordability). The second session will take place on November 28th at the SUB Room 103 on the topic of affordability.

**Prepared Senate Report**

* I prepared and sent the Student Senator Report in advance of the meeting, to update on pressing student concerns.

**Miscellaneous**

**Office Hour**

* I will be having my Office Hour every Tuesday from 1-2pm in the JDH Help Desk. Come visit!

**President:** I just wanted to say excellent job to Julia and Stevie for representing STU so well. As we mentioned briefly last week, we discussed how STU put in a bid for the CASA advocacy week meetings to be held in Fredericton. I am happy to confirm that STU was successful and next year, it will be held in Fredericton. It should be fun and exciting opportunity for those who will be here next year.

**7.4. Vice President Student Life report - Anahi Alvarez**

**Meetings**

**Cassidy Wilson. LGBTQIA2S+ Wellness Coordinator**

* I had a meeting with Cassidy to talk about sex week. We just brainstormed people that we can contact to have them involved in sex week.

**Student**

* I had a meeting with a student and the activities coordinator to talk about a new initiative, and accessibility awareness on campus. We brainstormed different ways to bring awareness and potential future activities.

**Brett McCavour**

* I met with Bret and Alex to talk about winter formal, and the activity that STUSU will be hosting in the winter carnival.

**STUSU President**

* I had a meeting with Alex, just to check how things are going.

**SEC Meeting**

* We had our executive meeting on Sunday, and I gave all the executives an update of my week.

**Projects and Initiatives**

* Finalizing details for the mental health fair will happen on Nov 30th from 11:00 – 2:30pm at JDH.
* Finalizing logistics for the winter formal.
* Continuing to contact different resources and people who could potentially be interest in joining Sex Week.

**Miscellaneous**

* I received applications for the emergency bursary and questions about the bus pass.

**Indigenous Representative:** When will accessibility week be held?

**VP Student Life:** I will look into this, and let you know.

1. **Employee Updates.**

**Activities Coordinator:** Hello everyone, as we know, winter formal is coming up soon**.** If anyone would be available to help sell tickets for winter formal, please let me know. I will open our excel spreadsheet, so that everyone understands the process, and how we are planning to sell the tickets for the event.

**President:** In the “number of tickets” section of the spreadsheet, would you be able to include the price. Last year, people would often buy their tickets in groups. How will you go about this process this year for multiple transactions?

**Activities Coordinator:** I will look into including this in the comments section, or whether it should be specified when it is bought in a group.

**VP Student Life**: I think we should out each person’s name to specify whether they are underage as well.

**Union Chair:** For people who are attending that are not STU students, should we have a section for them to avoid confusion.

**Activities Coordinator:** I will have a student ID section then.

**President:** A STU student needs to be the one to buy these tickets. However, it is also important to make sure that security and bartenders are aware of the different coloured bracelets to avoid accidentally serving alcohol to minors at the event.

**Activities Coordinator:** I think I will include this as multiple transactions instead.

**VP Student Life:** Getting everyone’s name there will be helpful in knowing how many tickets we sell.

**Activities Coordinator:** Going back to the shifts for winter formal, we have volunteers for certain days but not all of them. I was wondering if anyone could be there for 11:30 am tomorrow.

**Indigenous Representative:** I can be there for tomorrow to cover that shift.

**Activities Coordinator:** For Tuesday, I need one person from 1-3pm.

**At-Large Representative Hayes:** I can attend that shift.

**Activities Coordinator**: For Wednesday, would anyone be able to attend the opening shift?

**President:** I can be there from 11:30-1:30.

**VP Student life:** I am free from 11:30-3:00, however that is the only day that I am available.

**President:** I can attend Dec 5th from 11:30-1:30 instead.

**Activities Coordinator:** Would anyone be available Tuesday December 6th?

**VP Administration:** I can do December 6th from 1-3.

**Indigenous Representative:** If you need anyone for that Tuesday, I can be there for 11:30-2:30.

**Activities Coordinator**: Is there anyone else available?

**At-Large Representative York:** I can volunteer on December 1st, from 1:30-2:30.

**At-Large Representative Hayes:** I can do Tuesday and Thursdays from 1-3.

**Activities Coordinator:** I will add you for December 6th, from 1-3 since that is one of last day of selling tickets.

**VP Education:** I am free on Wednesdays, from 2:00 onward.

**International Student Representative:** I can be there from 2:30-3 to finish that shift.

**Activities Coordinator:** Should we sell on the 8th as well?

**VP Administration:** We should consider capacity and see how the sales are going. We can make the decision in early December to see how sales are going.

**President:** Last year, we sold it all. When you do door sell, you need to consider how many tickets left are available since there are many people who wait in lines at the door to get tickets, when we are reaching capacity.

**Activities Coordinator:** At the door, we were planning to sell 50.

**VP Student Life:** $50 for door sale is okay. From tomorrow until the last day, we can sell $150 and then communicate on the last day that there are only selling $50 left at the door. It will be first come first serve, which is why we would be recommending that people should really get them during pre-sale.

**Activities Coordinator**: Should we need more support I will communicate that to everyone. Thank you so much for your help and assistance.

**Indigenous Representative:** Will you post the updated schedule?

**Activities Coordinator:** Yes, and if Alex could forward that to everyone that would be great. If some posts could be made promoting the winter formal. The Thomists will be performing for the first 2 hours, and a DJ will perform for the rest of the event. All promotion has been done by Rei, as well as the tickets. Also, will safe ride be available if people do not want to use the bus? Could we investigate this. If anyone has feedback, please let me know as well.

**President:** I understand that saferide was done last year, however, we will investigate this.

**Vice President Student Life:**  I will contact Amanda to see if they can help with saferide. I understand that they have difficulty employing drivers right now, but I will look into this matter.

**President:** Excellent job on the work so far with the winter formal, and please reach out if you need any more help, like with the Instagram frame.

**VP Administration:** You are doing an amazing job so far with the winter formal. If someone cancels their shift, please let me know and text the group chat and I can try my best to attend and make it work.

1. **Representative Reports****.** 
   1. **Indigenous Representative Report**

* This week, the Reconciliation Committee held the Indigenous art fair. I was unable to attend the Indigenous art fair, however I heard that it was an enormous success. I was happy to be able to attend the CASA Advocacy week in Ottawa, as it was a wonderful opportunity to be able to meet with MPs, Senators, and Ministers and to learn more about federal policy.
  1. **International Student Representative Report**
* The International Office reached out to me regarding the international leadership award, and I am currently involved in their process. They are expecting to be working with Alex and I, so we can figure out where the nomination process will be starting from here. If I have any updates about this award for next week, I will let you know.
  1. **At-Large Representative Report**

At Large Representative Event Plan:

Tuesday, December 6 from 1-2 (or 2:30) in the JDH cafeteria.

* The purpose is to inform students about STUSU and make STUSU representatives more approachable. As At-large representatives, we are the voice between students and the rest of the student’s union so this will make our voices more known so students know who they can turn to. This will be an opportunity to hear about students concerns and what they want to see more of in the future.
* At the event we will ideally have coffee/tea/hot chocolate or some other snacks.
* We would invite any other SRC members who are able to join to encourage more conversations (for example, if there are questions about advocacy initiatives, events, committees, etc.)
* We will also include a comments/questions box. The box is more confidential and if a student would like, they can include an email for further communication from the At-large representatives or another SRC member.
* We will put a document together afterwards with comments, questions, or concerns to share with the rest of the SRC.
* Assistance we would like at this time is around snacks and drinks as well as the logistics of having a table set up in JDH.

**VP Student Life:** Feel free to email Aramark explaining that you are hosting a social event and they will be able to help you with providing tea and coffee for the event, if that is something that you would be interested in doing.

**9.4. Grad Class President**

* I was scheduled last week to sell grad clothing, and I am selling again this week as well. I also booked rooms for January for Grad events, for events that are currently in the process of being planned by myself and the grad committee. If anyone is interested in helping to sell grad clothing, please let me know.

1. **New Business.**

10.1. Advocacy Meeting with the STU Senior Admin. (President)

**President:** There is a meeting tomorrow morning at 9am at MMH with STU senior admin. Would anyone be interested in attending this meeting?

**Indigenous Representative:** I can attend tomorrow's meeting.

**President:** Each section of this document is essential; usually, each section is taken over by a student who presents it. We are pitching what we would like to see. We have seven different asks for pitching. Let’s divide each task to prepare.

**Indigenous Representative:** I can do the first two sections of EDI and mental health.

**VP Education**: I can do university funding.

**President:** I can take housing.

**VP Administration**: I can take international students.

**President:** The international students' section is expected to receive pushback because of the proposed tuition cap, just so that you are prepared and aware.

**VP Education:** I do not mind taking over the NB-Connect/Financial Aid section, if Sydona is okay with taking the sexual violence section. I can also facilitate the meeting.

**VP Administration:** Can this document be sent to me directly?

**President:** I will share the link, and it is also on the NBSA website. We also have a meeting with PETL on Tuesday at 3:00 pm if the Indigenous Representative or International Student Representative would be available.

**Indigenous Representative:** I have class at 2:30, so unfortunately, I would be unable to attend. Is this a virtual meeting?

**President:** Julia and Sydona, and I will be attending in-person. If you can attend, please send me an email after this meeting. It is a hybrid model meeting so you would be able to join virtually.

1. **Questions, Announcements & Notices**

**VP Education**: Final reminder that tomorrow is MLA Monday, and I can encourage everyone to attend at the SUB in room 103 from 12-1pm.

**President:** Our next SRC meeting will be our second last before winter break. Please put in your schedule and put in the times that you are available.

**Union Chair**: After three consecutive absences, what is the protocol for what happens next regarding the Vanier Representative.

**President:** The executive team will taking the next steps in having a conversation this week with the Vanier Representative. It will be a discussion that is held at a specific time. I will reserve this conversation to the next SRC meeting.

1. **Adjournment.**

**[12.1.] BIRT** the meeting of the SRC adjourned at 4:16pm.

**Moved by:** VP Admin

**Seconded by:** VP Student Life

**Motion:** Carries

**Submission:**

The minutes were respectfully submitted to the Vice-President of Administration on November 30th, 2022

**Grace Steeves**

Recording Secretary

STUSU Student Representative Council