**20th Meeting of the 49th SRC**

**Date: April 9, 2023**

**Location: Virtual via Zoom**

1. **Call to Order**

Ahmik Burneo, the Chair of the SRC called the meeting to order on April 9, at 3:04pm.

1. **Land Acknowledgement**

St. Thomas University Students’ Union recognizes and respectfully acknowledges that it carries out its work on the traditional unceded territories of the Wolastoqiyik, and Mi’kmaq peoples. This territory is covered by the “Treaties of Peace and Friendship” which these nations first signed with the British Crown in 1726. The treaties did not deal with the surrender of territories, but in fact recognized Mi’kmaq and Wolastoqiyik titles and established the rules for what was to be an ongoing relationship between nations. STUSU members and staff pay respect to the elders, past and present, and descendants of this land.

1. **Roll call**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Position | Name | Present | Regrets | Absent |
| President | Alex Nguyen |  |  |  |
| Vice President Administration | Minahil Fatima |  |  |  |
| Vice President Education | Julia Evans |  |  |  |
| Vice President Student Life | Anahi Alvarez |  |  |  |
| Indigenous Representative | Stevie DeMerchant |  |  |  |
| International Student Representative | Khanh Hoang |  | · |  |
| At Large Representatives (2) | Lauren Hayes  Chloe York |  |  |  |
| Off campus Representatives | - |  |  |  |
| Sexuality & Gender Diversity Representative | - |  |  |  |
| First Year Representative | - |  |  |  |
| Harrington Representative | - |  |  |  |
| Vanier Representative | - |  |  |  |
| Holy Cross Representative | - |  |  |  |
| Social Inclusion Representative | - |  |  |  |
| Grad Class President | Madison LeBlanc |  | · |  |

Quorum has been met with 7/8 members.

1. **Review of the Minutes.**

**[4.1.] BIRT** the Board approve the minutes of the 19th Meeting of the SRC as presented.

**Moved by:** President

**Seconded by:** VP Student Life

**Motion:** Carries

1. **Review of Agenda**

**[5.1] BIRT** the Board adopt the agenda as presented.

**Moved by:** President

**Seconded by:** VP Student Life

**Motion:** Carries

1. **Unfinished Business.**

No unfinished business.

1. **Executive Reports.**

*Executives provided verbal report followed by a written one.*

**7.1. President report - Alex Nguyen**

**President:** Thank you for all the hard work that everyone put in this year, and I am extremely proud of all of us. You have made our SRC incredibly memorable, and everyone has been incredibly involved despite having a small SRC this year. I hope that you all can carry that energy and momentum into next year.

**Meetings**

Presidential Advisory Committee on the Budget

Safe Ride meeting w/ UNBSU

* Discussed Safe Ride fees for next year, which will remain the same.

SEC Meeting

NBSA Ad-hoc Budget Development Committee

* Discussed NBSA membership fees for next year based on previous year enrollment projection (per NBSA By laws).

Monthly Meeting w/ Senior admin

* Julia and I attended our final meeting w/ Dr. Fenwick and Karen Preston to updated each other on current project.

**7.2. Vice President Administration report - Minahil Fatima**

**VP Admin:** It has been a pleasure to be a part of this year’s committee, and thank you all so much for making this year so amazing. This time last year, Alex was convincing me to run for the VP Admin position, and it is hard to believe that this year has gone by so quickly.

**Meetings**

* I did not have my weekly SEC meeting with my fellow executives.
* The Finance Committee met to discuss some funding applications.
* I did not have my office hour due to a personal commitment.
* I had the budget town hall on Tuesday.

Clubs & Societies

* I coordinated the funds for some funding transfers.

Campus Trust

* A few students reached out to me to ask some coverage-related questions.
* I scheduled a meeting with Paul and Owen from PBAS for late April.

Administrative

* I started getting applications for next year's employees.

**President:** As Mina said, our hiring is in process and will end on April 10th. The employees are the core of our Union, so if you know anyone, please spread the word about these available positions.

**7.3. Vice President Education report - Julia Evans**

**Meetings**

* I had a meeting with the Accessibility Advisory Committee, which looks at the accessibility service office, and how it can be improved to ensure that accommodations have the student consulting element to ensure it
* Monthly experiential learning meeting that was canceled, and this committee looks at improving experiential learning.
* Last weekly SEC meeting
* Last meeting with the senior administration
* Meeting with Wasimah, the member relations officer at CASA. I will be letting her know what worked well with CASA, and some feedback for next year in order to ensure that our concerns and compliments are being addressed.

**Miscellaneous**

* I will be around campus on Tuesday or Wednesday to promote advocacy to students before exam season

**7.4. Vice President Student Life report - Anahi Alvarez**

**Meetings**

International Office

* I had a meeting with Carrie Monteith-Levesque where we decided the recipient of the International Student Leadership award. We also talked about the end of celebration event for international students that is happening this Wednesday. They invited me to present the International Student Leadership Award at Wednesday’s event.

Activities Coordinator

* I met with Estefania to finish the logistics and planning of the AGM’s.

Mental Health Committee

* We had our last meeting of the semester and talked about the great turnout that we had on wellness week

Sexual Assault Prevention Committee

* I also had the last meeting with the committee, and we went over the activities and the great collaboration we have with SVNB.

Meeting with SEC

* Weekly SEC meeting

Projects and Initiatives

* I went to buy things for the AGMS
* I placed orders for the community food smart bags
* Finalized and selected a winner of the STUSU services survey
* I had my office hours at the Help Desk on Thursday at 1:00pm

Miscellaneous

* I received questions about the food smart program and received emergency bursaries applications

**President:** For the student services survey, we received over 200 responses from students, which is a great win, especially since so many students are preparing for exams. Excellent job to Mina and Anahi for their work on this survey, and I am sure that this survey's feedback will be great for the incoming executives.

**VP Student Life:** Also, the AGM is going to be held at 5pm at the OC lounge. It will be a fun time, and we will be sending all the information out soon.

1. **Employee Updates.**

No employee report available.

1. **Representative Reports.**

No representative report available.

1. **New Business.** 
   1. Budget update March – Vice President Administration

*Presented budget update for the month of March*

**VP Admin:** The changes for this month are very minimal. There have been changes in the emergency bursaries line, the academic assistance line, and the clubs and societies line.

**President:** It is important to note that the current conference line is without the CASA reimbursements. CASA was going to send us a reimbursement for $1500 for our travel. We were not able to cash in that cheque since it went missing, so they cancelled the previous cheque and will be sending us a new one.

* 1. Constitution amendments (Title VII) – President

**President:** As we all agreed upon in the last meeting, there were by-law changes regarding the off-campus representatives. We are just making the following changes within our constitution before the SRC breaks for the summer since 2/3 majority vote of the council is required when it comes to our major governing documents.

BIRT the SRC approves the Constitution amendment to Title VII, section

4(a)(viii) as follows: Two (2) Off-Campus Representatives.

**Moved by:** President

**Seconded by:** VP Student Life

Motion: Carries

* 1. Operational budget 2023 - 2024– President

*Presented 2023-2024 Operational budget*

**Isabella Baralt:** Did the conference budget line increase $1000 or was it the activities budget line?

**President:** It was both lines. Having financial transparency is one of our main priorities in an organization, and we want to be accountable to student money.

**Isabella Baralt:** Before, the budget for March 2023 said that conference line was $8500. On the operational budget for 2023-2024, it says $8000. Did it drop $500?

**President:** I will double-check quickly on that, so thank you for brining that up. The reason the budget right now is reflecting $8500 is because of how we took the funds from Theatre St. Thomas, which was de-ratified earlier this year. With that de-ratification, we topped up the conference line.

BIRT the SRC approves the operational budget 2023-2024 as presented

**Moved by:** President

**Seconded by**: VP Education

**Motion:** Carries

1. **Questions, Announcements & Notices**

**VP Student Life:** Once again, the AGM is Friday at 5pm, so please be there.

President: The NBSA is launching our first AGM award. We will be having a Student Advocate of the Year award, so please nominate whomever you think would be fit for this award. We are also seeking nominations for the Outstanding Advocacy Committee and the Initiatives of the Year award. The NBSA are seeking nominations until April 12, and nomination information can be found on the website.

1. **Adjournment.**

**[12.1.] BIRT** the meeting of the SRC adjourned at 3:51pm.

**Moved by:** VP Admin

**Seconded by:** VP Education

**Motion:** Carries

**Submission:**

The minutes were respectfully submitted to the Vice-President of Administration on April 14, 2023

**Grace Steeves**

Recording Secretary

STUSU Student Representative Council